

ROCKMOUNT PCF MEETING – 3 July 2026

Attendees (those present highlighted):

Staff / Guests	Helen Carvall (Head), Jennie Gilbertson (Business Manager), Ana De Miguel (Extended School Manager)		
Nursery Silver	Lee Fieldwick, Ali Seal		
Reception Jade	Diana Carberry, Sainab Jamal	Reception Diamond	Moveta Douglas, Christos Pistolas
Year 1 Garnet	Aarti Gandesha, Sophie Matthews	Year 1 Emerald	Carolina Valsecchi, Alex Mellor
Year 2 Onyx	Rachele Rapisardi, Katie Exton	Year 2 Zircon	Kate Cogan, Ros Croker-Ahmed
Year 3 Topaz	Olivia Jackson (Parent Governor), Rob Phillips	Year 3 Opal	Clare Galloway (RFC), Caroline Parker-Sparks
Year 4 Crystal	Jessica Morris (Chair), Jo Alder	Year 4 Quartz	Lesley Baer-Took (Chair), Chris Rowe
Year 5 Sapphire	Sally Preston	Year 5 Moonstone	Eloise Rowley, Helen Dodd (RFC)
Year 6 Pearl	Dionne King	Year 6 Coral	

Review previous actions

1. Neurodiversity website link: Amber working with a parent with web expertise to connect links where they are in different places and improve site structure. One thing they will check is neurodiversity links specifically
2. RISE Reception Network - guidance was provided for parents about the Reception baseline assessments as part of the induction process for new families. Explained what Good Level of Development is and how it is (invisibly) assessed
3. Oracy parent feedback: email sent, no deadline set, responses being collated as evidence for Wednesday's accreditation assessment

1: Update on Oracy work and Accreditation - Helen

- University of Cambridge assessing the school's oracy work Wednesday morning
 - Assessors covering five schools across three days; timetable is tight
 - Looking for parents who can speak to oracy's impact on their children at home are ideal
 - Parent slot: 10:35am, approx. 20 minutes
- Action: 2 parents needed to attend oracy accreditation visit Wednesday morning - Parent slot at 10:35am, approx. 20 minutes; speak to impact on children at home.

2: Rockmount Children's Club Items - Ana and Jennie

A: Free Breakfast Provision from September

- Government mandate: all primary schools must provide free breakfast from September – open to all
 - Free provision: 8:20 to 8:50, entering via Rockmount Children's Club gate
 - Gate closes at 8:35; main school gate opens separately for families not using either earlier provision
 - There is government funding but likely insufficient to cover costs
- Paid Rockmount Children's Club continues with a new start time: 7:30 to 8:20, with enhanced menu, staff, activities
- In-class bagels discontinued as this replaces them
- Booking: Google form going out today to gauge numbers; two weeks advance booking required
 - Flexible: parents can book individual days, mix paid and free provision
- Patience requested while we settle into this new programme and work out any kinks.

B: Booking System Transition

- Decision made to move from ParentPay to Magic Booking on a staggered basis
 - Did research and visited Downsvue school, which adopted it last September; settled well
- Launching with activity clubs in September; wraparound care to follow
 - ParentPay retained in parallel until transition is complete (as already paid for)
- Key improvements over current system:
 - Clubs released simultaneously at a set time, no manual one-by-one process
 - Automated waiting lists, cancellation windows, and payment reminders
 - Debt flag prevents booking until cleared
 - Full year booking for Breakfast/After-school club with fortnightly or monthly payment schedule once launched
- Requested – to see if the system will allow lottery style vs. first-come-first-served allocation for clubs
 - Option to block repeat attendees each term raised; mixed parent views
- Parent comms to go out before end of term once staff training is complete

C: Summer/holiday club

- Some parents missed the window to apply but a reminder was sent out

D: ASC allocation confirmation

- If no change requested, don't get a confirmation letter
- If change requested, letters already sent on possible / not possible

3: Misogyny-Free Schools Update - Jessica

- Sessions completed: Year 5 (MFS and follow on classes by teachers), Year 6 (Everyone's Invited), Year 4 (MFS)
 - Year 4 used an "aliens visiting Earth" narrative as entry point to explore gender stereotypes, how they are unfair and limiting and what we can do. Children also wrote down a stereotype they dislike and tore it up. Well received.
- Next steps:
 - Parent survey planned for first term next year (MFS)
 - Donna to run a pupil survey; builds evidence base for the programme
- Work sits within Donna's safeguarding remit; she also presents to Board of Governors.
 - Goal: embed throughout programme

4: Parent Carer Forum – representation next year

- Current co-chairs (Jessica and Lesley) willing to continue but keen to hand over
 - Commitment is a few hours per half term: collating topics, meeting with Helen, sending back individual responses, review and getting sign off for notes
 - Olivia open to co-chairing next year
- Action: Reps to message class WhatsApp groups to invite new reps if need replacements
- Several rep slots currently vacant; nursery rep role also open for next year
- Coffee morning planned for early October (first Friday worked well last year)
 - Joint event with RFC recommended; last year's generated strong engagement and new reps
 - Aim to involve new Reception intake

Action: Schedule October coffee morning and circulate rep/chair invitation. Aim for first Friday in October; joint event with RSC, include new Reception intake.

Action: Sept date for first PCF meeting next school year

5: AOB

- Letter is coming soon on transition to next year – classroom, teacher, how the day starts and ends etc.
- This is on the website for SEND

Action: Suggest to have on main page too and signpost to parents

Agenda for September meeting

- AOB noted for September agenda: Year 3/4 Christmas concert visibility (taller kids at back, rotating positions suggested)
- Idea for RFC fundraising to support free breakfast provision costs: revisit in September
- Helen to liaise with chef about parents attending school lunches - starting with Reception parents earlier in the school year.
- Helen Dodd to provide guidance about use of WhatsApp
- Parent (PCF and RFC) Coffee morning