

**ROCKMOUNT PRIMARY SCHOOL**  
**MINUTES OF THE PARENT/CARER FORUM MEETING 21<sup>st</sup> June 2024 at 9am**

Attendees:

Parent/Carers: Karen (Co-Chair / Turquoise), Carolina (Silver), Helen (Coral), Rachele (Onyx), Sally (Sapphire), Helen (Coral), Lesley (Quartz), Ana (Tanzanite), Babs (Onyx), Claire (Opal), Kate (Zircon)

Absent Parent/Carers: Eloise (Moonstone), Sonia (Quartz), David (Co-Chair / Ruby & Crystal), Hattie (Coral), Corinne (Pearl), Olivia (Topaz)

School: Helen (Headteacher), Jennie Gilbertson (Business Manager)

Item	
1.	<b><u>Introduction</u></b> Welcome to all, Karen advises on apologies.
2.	<b><u>Lost Property</u></b>  Helen advises on the new lost property boxes that are situated outside the large hall area to keep the uniform tidy and easier for children and parents/carers to locate lost items. At the end of each half term, ask parents/carers to check for lost uniform or to take what they would like for their children. Ask parents to write names on the tags of the uniform so that they can be returned to the children quicker and no longer to have names embroidered onto clothes due to safeguarding.
3.	<b><u>Sports day notices</u></b>  Parents have asked that more notice is given for the sports day events for each year group so that they can arrange leave from work. Advised that key events are on the calendar on the school website under the News and Events tab, although some parents have found it difficult to locate. The calendar could be moved to the Home page from September 2024.
4.	<b><u>Football Friday</u></b>  Girls are to be encouraged to get involved in football Friday at lunchtime. In order to achieve this, Mr Taylor has asked teams to include girls in their teams and that they will then get to play first. 2 parents are interested in starting a girls' football team, Helen to look into this further.
5.	<b><u>Parents Forum – FAQ's</u></b>  Parents ask about school photos and Helen advises that each year in the Autumn Term will be for individual and sibling photos and that the Summer Term will be whole class photos. FAQ's to be added to the school website for September 2024.

Item	
6.	<p><b><u>Communication</u></b></p> <p>The difference between text messages being sent and messages in the Teachers2Parents app was explained. If a parent/carer has downloaded the T2P app, they will be required to look in the app for any school messages. They will be required to have notifications set up in the app to advise that a message is ready to view. If parents/carers prefer to receive a text message, they will need to remove the app and all of it's data.</p>
6.	<p><b><u>AOB</u></b></p> <p>Discussion re parent rep diversity and how to make the forum more representative of the school community. Possibly each current class rep to recruit one new person so spread of duties and give the ability to change around. A questionnaire to be created to hand out to parents/carers to find out what would encourage more reps for each class.</p> <p>Query regarding eye tests for Year 3 students that were not done during 2020 due to Covid. Note: - Free eye tests available at opticians for school children (Boots etc).</p>
	<p><b>NEXT MEETINGS</b></p> <ul style="list-style-type: none"> <li>• <b>12<sup>th</sup> July 9am in Breakfast Club</b></li> </ul>