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9th October 2026

Dear Parents and Carers,

Many thanks to all of the parents and carers who came to the 'Parent's Breakfast' last Friday morning. It was lovely to be able to spend some time chatting and getting to know each other and it also provided a great opportunity for everyone to get involved with the school community groups. The Rockmount Friends and Community (RFC), which is our school PTA, now have more parents/carers from each year group who have expressed their support for the RFC. Our Parent Carer Forum have also had new parents and carers expressing an interest in being class reps and our first meeting will be scheduled for after the half term break.

Communication Policy/Year Group Emails

Our Communication Policy is available on the school website and sets out valued information on how to best contact the right person at school for your query. The year group email facility has always been a great means of communication between parents/carers and staff. However, the volume of emails being sent direct to teachers rather than the school office has vastly increased and we would like to remind everyone of the most appropriate means of communication and of the reasonable response periods.

Phone Calls

If you have an urgent issue or message about your child, please telephone the school office. Urgent messages could include:

- Family emergencies
- Safeguarding or welfare issues
- **Unexpected** changes in collection arrangements for your child

Please telephone the school office at any time regarding general queries or to leave a message for a member of staff to call you at a convenient time outside of their teaching hours.

Emails

If you need to speak to a specific member of staff about a non-urgent matter, please call or email the school office and the relevant member of staff will contact you within 2 working days. (Please be aware that some staff do not work a five-day week)

Year Group Emails

Each year group has a specific year group email address which can be used for communication. Please be mindful that staff are working with children throughout the school day and are not able to take time away to respond to emails so in many instances, the most appropriate means of communication will be via the school office. They also have meetings, preparation, planning and assessment before and after the school day. Staff will aim to respond to emails within 2 working days and we ask for your patience and support.

Nursery	nursery@rockmount.croydon.sch.uk
Reception	receptionclass@rockmount.croydon.sch.uk
Year 1	year1@rockmount.croydon.sch.uk
Year 2	year2@rockmount.croydon.sch.uk
Year 3	year3@rockmount.croydon.sch.uk
Year 4	year4@rockmount.croydon.sch.uk
Year 5	year5@rockmount.croydon.sch.uk
Year 6	year6@rockmount.croydon.sch.uk

Who to contact

Table 1	
<i>To report your child's absence from school</i>	Telephone the school office as early as possible on the day of absence 020 8653 2619
<i>To inform school of any urgent issue or unexpected change in collection arrangements</i>	Telephone the school office 020 8653 2619
<i>To make general enquiries</i>	Contact the school office by telephone or email 020 8653 2619 office@rockmount.croydon.sch.uk
<i>To speak to someone regarding issues with payments for Nursery fees, lunches or activity clubs</i>	Contact the School Business Manager Jennie Gilbertson sbm@rockmount.croydon.sch.uk
<i>To pass on a message or to request a meeting with an individual member of staff</i>	Contact the school office by telephone or email 020 8653 2619 office@rockmount.croydon.sch.uk
<i>To communicate directly with your child's class teacher about their learning</i>	Use the year group email address e.g. year2@rockmount.croydon.sch.uk
<i>To enquire about Rockmount Children's Club (RCC)</i>	Contact Ana De Miguel 020 8683 8451 extendedschools@rockmount.croydon.sch.uk
<i>To enquire about after school activities clubs</i>	Contact Ana De Miguel via the school office or on ademiquel.306@lgflmail.org

Help Needed! Work Party Day Sunday November 8th

We had limited response to the form sent out two weeks ago for expressions of interest in the monthly Community Gardening Club which we have previously run. We have therefore decided to have a Community Working Party Day and are calling out for your help!!

Please join us on Sunday November 8th at any time between 10.00 and 2.00 to help us get some of the much-needed maintenance of the outdoor garden areas completed. We will be repairing and repainting one of the pods and the Friendship Bench, cutting back some of the overgrown bushes, moving all of the tools to a shed so that we can clear the greenhouse area in advance of works to pave the area and install a new greenhouse during the Spring Term. The fire pit will be lit for us to cook up sausages, smores etc so that we are all well rewarded for our hard work. We will have a signing up sheet at the parent's evenings next week for you to pledge an hour or so of your time to support us in improving the outdoor environment for our children. Lots to do and all families are very welcome!

Pupil Birthdays/ School Food Policy

We would like to remind all families of our **Food Policy**, which is available on the website and via this link:

<https://www.rockmountprimaryschool.co.uk/page/?title=Healthy+School+and+School+Meals&pid=110>

We recognise the importance of celebrating birthdays and special occasions. For birthday celebrations, all children receive a birthday sticker or badge and a birthday song will be sung in class or the lunch hall.

Staff will not hand out party bags/treats for pupil birthdays and instead we encourage families to donate a 'Book for a Birthday' to the class library as a way of celebrating your child's birthday. You can either purchase a book and give it to the class teacher, or buy a book via the Rockmount Book Wish List at Amazon - https://www.amazon.co.uk/hz/wishlist/ls/2T23VRXMWI7X7?ref=wl_share . Staff will insert a book plate with your child's name and birthday and celebrate this with the class. This will be added to the class library which also helps to ensure that books are regularly renewed for each class.

Misogyny Free Schools

As part of our ongoing commitment to promoting gender equality and challenging harmful gender stereotypes, we are working with one of our parents, Jessica Morris, through the Misogyny-Free Schools initiative. We would appreciate parents/carers taking 5–10 minutes to complete a short questionnaire to share their views on gender stereotypes, their impact on children and what more we can do as a school community. Your feedback will help us build on the work we already do through our PSHE curriculum, values-based assemblies and partnerships with organisations such as Everyone's Invited, while identifying further opportunities to support all pupils.

LINK: [Rockmount Parent/Carer Survey – Fill in form](#)



Parent/Carer Consultation Meetings

Our parent/carers consultation meetings will be held on Tuesday 13th October and Wednesday 14th October for all year groups and staff are looking forward to meeting you to discuss the progress your child is making. If you have been unable to book an appointment for any of the dates/times offered, please see your child's class teacher.

During the parent/carers evenings, we will have a range of things happening in the hall:

- The opportunity to sample some of our delicious school meal dishes will be provided by our chef, Hussein.
- On the Tuesday between 4 and 5pm, Croydon Mental Health Support Team (MHST) will have an information stand where parents/ carers can drop by, speak to members of the team, ask questions and find out more about the support services available to children and families.
- Information about the Working Party Day on Sunday 8th November and sign-up forms
- Opportunity to complete the Misogyny-Free Schools questionnaire which we are working with one of our parents, Jessica Morris, to promote across the school.

Thank you all for your support – have a lovely weekend.

Helen Carvall